

# Forest Park High School

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*Richard Martinez, Principal*

## PAC – Principal’s Advisory Council

Monday, November 26, 2018

Minutes

### Attendees:

Richard Martinez, Principal  
Matthew Harmon, Assistant Principal  
Dan Bredbenner, Teacher  
Lorelei Kennedy  
Julett Denton, Parent  
Allison Young, Teacher  
Reyna Cartagena, Student  
Cedric Cliatt, Jr., Student

Reyna Cartagena, PAC Chair/Parent  
Renee Johnson, PAC Co-Chair/Parent  
Carrie Webb, SACI Alternate  
Shemica Gamble, Teacher  
Bill Bimber, Teacher  
Stuart Josephs, Parent  
Tabatha Zarkauskas, Teacher

### Welcome

- PAC Chair Reyna Cartagena welcomed all attendees.

### Review of Past Minutes

- Minutes from the September 24, 2018 and October 29, 2018 meetings were reviewed and approved.

### Principal Martinez’ Report

- Principal Martinez and Assistant Principal Harmon shared FPHS’ Strategic Improvement Plan for 2018-2019.
- Each Goal and measure was reviewed and explanation of tiers was offered.
- Balanced Scorecard was reviewed as living document.

### Review of PAC By-Laws

- The Principal’s report was a great Segway into the need for new By-Laws.
- Mrs. Cartagena shared suggested revisions.
- PAC members were invited to share their own suggestions during the break from meetings via email.
- Mr. Martinez will reach out to Ms. Soltis who can consult on any proposed changes to the By-Laws.

### Open Chair

- A parent asked if minutes and agenda notice will be sent via email. (Yes).

### Concluding Remarks & Adjournment

- Members were reminded that the PAC will reconvene next on January 28<sup>th</sup>
- Meeting ended promptly and everyone was wished a happy holiday season.

**\*\* Remaining FPHS PAC Meeting Dates\*\***  
**7pm, Library**

**1/28/19**  
**2/25/19**  
**3/25/19**  
**5/20/19**



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