

## Parent-Teacher Conference Information

Forest Park High School encourages parents to communicate with teachers in a variety of ways. All parents should use ParentVUE to monitor grades as well as teacher specific sites to stay updated on instruction, assignments, and upcoming events in each of their child's classes. Parents may also request to receive a progress report from a teacher via e-mail.

If a parent/guardian has a question about their child's progress, we ask that they follow the protocols below:

Prior to requesting a parent-teacher conference:

1. Check ParentVUE for grades/progress that may answer your question(s).
2. If your question(s) is not answered through ParentVUE, call/email (703-583-3200) the teacher(s) with whom you would like to speak or from whom you would like to receive information. Contact information is included on the staff directory or on the teacher's webpage.
3. If, after a period of ongoing phone or e-mail contact, you feel it is necessary to schedule a face-to-face meeting, you should contact the teacher to arrange a mutually convenient time to meet.
4. If three or more teachers will be involved in the conference you are requesting, please contact the School Counseling Department (571-589-3437) and speak to your child's School Counselor. **These conferences are scheduled at 2:10pm, Monday through Thursday.**

For reference, the counseling assignments are:

Aimee Linder A-Bo  
Tiffany Smith Br-Di  
Judy Flores Do-G  
Tera Scott H-Kop  
Andrew Miller Kor-Mor  
Anna Phalan Mos-Ren  
Elisabeth Neace Reo-Su  
Rebecca Young Sv-Z