#### **Administrators:**

Mr. Martinez, Principal Mrs. Cross, A-Con

Mr. James Smith, Coo-Hem

Mr. Street, Hen-Men

Mr. Geisinger, Meo-R

Dr. Maloney, S-Z

Mr. Steve Smith, Director of School Counseling

Mr. Bricker, Director of Activities

Ms. Washington, Assistant

Director of Activities

Mr. Verzosa, Administrative Intern



# Welcome to Forest Park! Expect Excellence

#### **Counselors:**

Ms. Linder, A-Bo Ms. Jackson, Br-Di Ms. Flores, Do-G Ms. Scott H-Kop Mr. Miller Kor-Mor

Ms. Phalan, Mos-Ren Ms. Casillas, Reo-Su

Ms. Young, Sv-Z

Ms. Boddie, College/Career

**Social Worker:** Mr. DeAngelo **School Psychologist:** Ms. Valentine

#### 2024-25 Bell Schedule

Warning Bell 7:23 AM

 1st / 2nd Period
 7:30 AM - 9:00 AM

 3rd Period/Bruin Block
 9:05 AM - 10:35 AM

 4th/5th Period
 10:40 AM - 12:35 PM

A Lunch 10:40 AM - 11:05 AM

B Lunch 11:10 AM - 11:35 AM

C Lunch 11:40 AM - 12:05 PM

D Lunch 12:10 PM - 12:35 PM

6<sup>th</sup>/7<sup>th</sup> Period 12:40 PM - 2:10 PM

#### **Important Dates**

August 14 Senior Bootcamp

August 15 New Student Orientation

August 16 Resource Fair

August 19 First Day of School

August 28 Back to School Night

September 25 or 26 Academic Letter Ceremony

November 4 Touchbase

Please refer to News & Events on School Counseling Page for upcoming important dates

# Counseling Department Students may reach their counselor via email

Mr. Steve Smith - smithss@pwcs.edu

Ms. Linder - linderar@pwcs.edu

Ms. Jackson - jacksot@pwcs.edu

Ms. Flores - floresid@pwcs.edu

Ms. Scott - scotttk@pwcs.edu

Mr. Miller - milleraj@pwcs.edu

Ms. Phalan - phalanam@pwcs.edu

Ms. Casillas – <u>casillac@pwcs.edu</u>

Ms. Young - youngra@pwcs.edu

Ms. Boddie - boddiegd@pwcs.edu

# Final grade calculation:

Semester 1 45%, Semester 2 45%, Final Exam 10%

Students earn one standard unit of credit by earning at least 60% in a course. Students earn one verified unit of credit when passing the associated SOL.

Graduation requirements can be found on High School Catalog PWCS page

#### 2024-25 Academic Calendar

First Semester:

Marking Period 1 Aug. 19- Oct. 31

Marking Period 2 Nov. 6- Jan. 17

Second Semester:

Marking Period 3 Jan. 23-March 27

Marking Period 4 April 1- June 12

### WHO TO SEE WHEN

| REASON                            | PERSON TO SEE   | LOCATION   |
|-----------------------------------|---|--|
| All day Absence and Excused Tardy | Attendance Secretary  | Room 1204 or through ParentVUE                                   |
| Process early dismissal request   | Administrator Secretary (per student alpha)                   | Main Office/Satellite Office/2131                                |
| Academic Concerns or Problems     | Your School Counselor   | Counseling Office  |
| Athletics/Clubs/Activities        | Mr. Bricker/Ms. Washington/Ms. Willenburg                     | Athletic/Activities Office                                       |
| Change of Address or Phone Number | Mrs. Scowcroft, Registrar                                     | Counseling Office  |
| Driver Education Questions        | Mr. O'Neill   | PE Office  |
| Harassment                        | Mr. Walker/Mr. Mabry/Mr. Owusu-<br>Ansah/Mr. Diaz/Mr. Maltere | Security Office 1513/1143 B/2224                                 |
| Interpersonal Issues (ex. Anger)  | Ms. Popovich, New Horizons Counselor,                         | Room 1205  |
|                                   | Mr. DeAngelo, Sch. Soc. Worker,                               | Room 1512  |
|                                   | or Your School Counselor                                      | Counseling Office  |
| Locker Combination                | Administrator Secretary (per student alpha)                   | Main/Satellite Office/2131                                       |
| Lost and Found                    | Ms. Forberg   | Main Office  |
| Moving to a New School            | Mrs. Scowcroft, Registrar                                     | Counseling Office  |
| Parking Permits                   | Mr. Walker  | Security Office 1513   |
| School Pictures/Yearbook          | Ms. Becker  | Room 1107  |
| SOL Questions                     | Mrs. Wyatt, Testing Coordinator or Your<br>School Counselor   | Counseling Office  |
| Stress, Depression, Loss          | School Psychologist,<br>or Your School Counselor              | Psychologist – Satellite Office<br>Counselor – Counseling office |
| Substance Abuse Issues            | Ms. Popovich, New Horizons Counselor                          | Room 1205  |
| ParentVUE                         | Administrator Secretary (per student alpha)                   | Main/Satellite Office/2131                                       |
| StudentVUE                        | Ms. Andrews   | Room 1109  |

#### Attendance

Students are responsible for attending school every day that school is in session. In the event of an absence, Forest Park students should submit a note from a parent or guardian within five (5) days of the absence.

Absences, tardies and/or early dismissals must have documented approval from a parent/guardian and/or school personnel. A written statement which provides the reason for the absence and is signed by the parent/guardian is the preferred verification, it may also be submitted through ParentVUE. Classwork for excused absences may be made up, according to Regulation 724-1. The student or parent is responsible for obtaining assignments.

High school students who miss 10 or more class periods per year during which little or no make-up work was complete may fail that class for the year.

Types of Excused Absences may be found in the Code of Behavior, posted online at PWCS.edu

Please refer to PWCS Code of Behavior for information regarding the dress code and food/beverage rules.

Code of Behavior PWCS page

#### **ParentVUE & Canvas Information**

ParentVUE will give you access to your child's classroom assignments, grades, and attendance information. If you do not have ParentVue account/activation code, please contact FPHS at 703-583-3200 for assistance.

#### ParentVUE information

<u>ParentVUE Information - Prince William County</u> <u>Public Schools (pwcs.edu)</u>

What is Canvas and how is it used for distance learning?

Visit the **Canvas webpage** for details.

This video provides an overview of Canvas.

Parent/Guardian Canvas Support

Canvas Orientation for Parents & Guardians

Parent/Guardian and Student User Guides

Canvas Observer Guide

Canvas Student User Guide

Parent Pointers: An Overview of Canvas for the PWCS Parent

## **Family Involvement Opportunities**

PTSO/ Boosters Organization President: Michelle Nonaka

Email: forestparkboosterpresident@gmail.com

PAC Contact: Vanessa Olson Chairperson

Email: olsonva@pwcs.edu