

**Administrators:**

Mr. Martinez, Principal  
 Mrs. Cross, A-Con  
 Mr. James Smith, Co-Head  
 Dr. Chapman, Hen-Men  
 Mr. Geisinger, Meo-R  
 Dr. Maloney, S-Z  
 Mr. Steve Smith, Director of  
 School Counseling  
 Mr. Bricker, Director of Activities



**Welcome to Forest Park!**  
*Expect Excellence*

**Counselors:**

Ms. Linder, A-Bo  
 Ms. Smith, Br-Di  
 Ms. Flores, Do-G  
 Ms. Scott H-Kop  
 Mr. Miller Kor-Mor  
 Ms. Phalan, Mos-Ren  
 Ms. Neace, Reo-Su  
 Ms. Young, Sv-Z  
 Ms. Boddie, College/Career

**2023-24 Bell Schedule**

|  |                     |
|--|---------------------|
| Warning Bell                             | 7:23 AM             |
| 1 <sup>st</sup> / 2 <sup>nd</sup> Period | 7:30 AM - 9:00 AM   |
| 3 <sup>rd</sup> Period/Flex              | 9:05 AM - 10:35 AM  |
| 4 <sup>th</sup> / 5 <sup>th</sup> Period | 10:40 AM - 12:35 PM |
| A Lunch                                  | 10:40 AM - 11:05 AM |
| B Lunch                                  | 11:10 AM - 11:35 AM |
| C Lunch                                  | 11:40 AM - 12:05 PM |
| D Lunch                                  | 12:10 PM - 12:35 PM |
| 6 <sup>th</sup> / 7 <sup>th</sup> Period | 12:40 PM - 2:10 PM  |

**Important Dates**

|               |                           |
|---------------|---------------------------|
| August 16     | Senior Bootcamp           |
| August 18     | Open House                |
| August 21     | First Day of School       |
| August 30     | Back to School Night      |
| September 1-4 | Labor Day Weekend Holiday |
| TBD           | TouchBase                 |

Please refer to News & Events on School Counseling Page for upcoming important dates

**Counseling Department****Students may reach their counselor via email**

Mr. Steve Smith – [smithss@pwcs.edu](mailto:smithss@pwcs.edu)  
 Ms. Linder – [linderar@pwcs.edu](mailto:linderar@pwcs.edu)  
 Ms. Smith – [smithtb@pwcs.edu](mailto:smithtb@pwcs.edu)  
 Ms. Flores – [floresjd@pwcs.edu](mailto:floresjd@pwcs.edu)  
 Ms. Scott – [scotttk@pwcs.edu](mailto:scotttk@pwcs.edu)  
 Mr. Miller – [milleraj@pwcs.edu](mailto:milleraj@pwcs.edu)  
 Ms. Phalan – [phalanam@pwcs.edu](mailto:phalanam@pwcs.edu)  
 Ms. Neace – [neaceej@pwcs.edu](mailto:neaceej@pwcs.edu)  
 Ms. Young – [youngra@pwcs.edu](mailto:youngra@pwcs.edu)  
 Ms. Boddie – [boddiegd@pwcs.edu](mailto:boddiegd@pwcs.edu)

**2023-24 Academic Calendar**

## First Semester:

|                  |                 |
|------------------|-----------------|
| Marking Period 1 | Aug. 21- Nov. 3 |
| Marking Period 2 | Nov. 8- Jan. 26 |

## Second Semester:

|                  |                  |
|------------------|------------------|
| Marking Period 3 | Jan. 30-April 8  |
| Marking Period 4 | April 11- June 7 |

**Final grade calculation:**

Semester 1 45%, Semester 2 45%, Final Exam 10%

Students earn one standard unit of credit by earning at least 60% in a course. Students earn one verified unit of credit when passing the associated SOL.

Graduation requirements can be found on [High School Catalog PWCS page](#)

## WHO TO SEE WHEN

| REASON                            | PERSON TO SEE  | LOCATION   |
|-----------------------------------|--|--|
| All day Absence and Excused Tardy | Attendance Secretary   | Room 1204  |
| Process early dismissal request   | Administrator Secretary (per student alpha)  | Main Office/Satellite Office/2131                                |
| Academic Concerns or Problems     | Your School Counselor  | Counseling Office  |
| Athletics/Clubs/Activities        | Mr. Bricker/Ms. Willenburg   | Athletic/Activities Office                                       |
| Change of Address or Phone Number | Mrs. Scowcroft, Registrar  | Counseling Office  |
| Driver Education Questions        | Mr. O'Neill  | PE Office  |
| Harassment                        | Mr. Price/Mr. Yentz/Mr. Walker/Ms. Roe   | Security Office  |
| Interpersonal Issues (ex. Anger)  | Ms. Popovich, New Horizons Counselor,<br>Mr. DeAngelo, Sch. Soc. Worker,<br>or Your School Counselor | Room 1205<br>Room 1512<br>Counseling Office                      |
| Locker Combination                | Administrator Secretary (per student alpha)  | Main/Satellite Office/2131                                       |
| Lost and Found                    | Ms. Garcia   | Main Office  |
| Moving to a New School            | Mrs. Scowcroft, Registrar  | Counseling Office  |
| Parking Permits                   | Mr. Price/ Mr. Walker  | Security Office  |
| School Pictures/Yearbook          | Ms. Becker   | Room 1107  |
| SOL Questions                     | Mrs. Wyatt, Testing Coordinator or Your<br>School Counselor  | Counseling Office  |
| Stress, Depression, Loss          | School Psychologist,<br>or Your School Counselor   | Psychologist – Satellite Office<br>Counselor – Counseling office |
| Substance Abuse Issues            | Ms. Popovich, New Horizons Counselor   | Room 1205  |
| ParentVUE                         | Administrator Secretary (per student alpha)  | Main/Satellite Office/2131                                       |
| StudentVUE                        | Ms. Andrews  | Room 1109  |

### Attendance

Students are responsible for attending school every day that school is in session. In the event of an absence, Forest Park students should submit a note from a parent or guardian within five (5) days of the absence.

Absences, tardies and/or early dismissals must have documented approval from a parent/guardian and/or school personnel. A written statement which provides the reason for the absence and is signed by the parent/guardian is the preferred verification. Classwork for excused absences may be made up, according to Regulation 724-1. The student or parent is responsible for obtaining assignments.

High school students who miss 10 or more class periods per year during which little or no make-up work was complete may fail that class for the year.

Types of Excused Absences may be found in the Code of Behavior, posted online at PWCS.edu.

### ParentVUE & Canvas Information

ParentVUE will give you access to your child's classroom assignments, grades, and attendance information. If you do not have ParentVue account/activation code please contact FPHS at 703-583-3200 for assistance.

#### ParentVUE information

[ParentVUE Information - Prince William County Public Schools \(pwcs.edu\)](http://pwcs.edu)

#### What is Canvas and how is it used for distance learning?

Visit the [Canvas webpage](#) for details.

[This video provides an overview of Canvas.](#)

#### Parent/Guardian Canvas Support

[Canvas Orientation for Parents & Guardians](#)

[Parent/Guardian and Student User Guides](#)

[Canvas How-to User Guides](#)

[Canvas Observer Guide](#)

[Canvas Student User Guide](#)

[Parent Pointers: An Overview of Canvas for the PWCS Parent](#)

Please refer to PWCS Code of Behavior for information regarding the dress code and food/beverage rules.

[2023-24 Code of Behavior PWCS page](#)

### Family Involvement Opportunities

**PTSO/ Boosters Organization President:** Michelle Nonaka  
Email: [forestparkboosterpresident@gmail.com](mailto:forestparkboosterpresident@gmail.com)

**PAC** Contact: John Avelis, Chairperson  
Email: [javelis3@mac.com](mailto:javelis3@mac.com)